



Development Services Division

Building – Fire – Zoning – Code Enforcement
610 South Highland Road Quitman, Georgia 31643
O: (229) – 263 – 5611
<https://brookscountyga.gov/development-services>

Homeowner/Builder Agreement

I _____, hereby confirm that I am acting as my own General Contractor, which does not require me to have a State of Georgia Contractor's License or an Occupational Tax Certificate and that the permit I am obtaining is solely for occupancy or use by my personal family.

Property Location: _____ | Parcel: _____

In accordance with O.C.G.A. § 43-41-17(C)(2)(h), I intend to live in and occupy and use the structure as my residence when completed. I am not building this home to sell, rent, or for use by another person or family. I understand I cannot build another residence as a Homeowner/Builder for two (2) years after receiving my Certificate of Occupancy. I further acknowledge that by acting as my own contractor, I am responsible for ensuring any work done to the premises shall conform with all Building and Technical Codes as required by county ordinances and Georgia state law.

The State of Georgia requires construction or structural alteration of a building or structure to be done by licensed contractors. This does not preclude, however, any person from constructing or altering on real property which he owns, and which is occupied solely by that person and his or her family, firm, or corporation and its employees, and is not for use by the general public, and is not offered for sale or lease. In this instance, a person may act as his or her own contractor, personally providing direct supervision and management of all work, and being personally responsible for same. The owner may also act as his or her own contractor for non-structural repair or alterations on rental property which they own. If you have constructed or structurally altered a building or structure without using a licensed general contractor, acting as your own contractor, within the immediate prior 24 months, and have sold or transferred that building, you may not construct structurally or alter another building or structure without having first obtained a residential or general contractor's license, or engaged a licensed contractor to perform the work. Further, you may not delegate the responsibility to directly supervise and manage all or any part of the work to another person unless that person is a licensed general contractor. All work must be in accordance with all ordinances, applicable code requirements, permitting, zoning, or inspection requirements. O.C.G.A. § Section 43-41-17(h).

I certify that all the foregoing information is accurate, and that all work will be done in compliance with all the applicable laws regulating construction and zoning. I agree to allow any authorized employees of Brooks County to enter upon the premises associated with this project for the purpose of ascertaining compliance with the terms and conditions of the application or permit.

The undersigned states and affirms that he/she is the owner of the property under the legal description of property to be used for the proposed construction or alteration as described on Permit Application and that the building is not being built or altered to be offered for sale or lease, nor is the building being used by the general public.

Signed By: _____ Date: _____
Owner

Witnessed by: _____
Brooks County Development Services Official

Note: Subcontractors for electrical, plumbing, gas, and mechanical must purchase permits for their work.

For Office Use Only
Permit Number: _____

Reviewed by: _____
| Submittal Date: _____